



# Instruction Manual

## Staging Cabinets

Model No.: 2016, 2025, and 2025ST



Model 2016 shown







**GOLD MEDAL<sup>®</sup> PRODUCTS CO.**



10700 Medallion Drive, Cincinnati, Ohio 45241-4807 USA





# SAFETY PRECAUTIONS

	 <b>DANGER</b>
	<p>Machine must be properly grounded to prevent electrical shock to personnel. Failure to do so could result in serious injury, or death.                  DO NOT immerse any part of this equipment in water.                  DO NOT use excessive water when cleaning.                  Keep cord and plug off the ground and away from moisture.                  Always unplug the equipment before cleaning or servicing.                  Make sure all machine switches are in the OFF position before plugging the equipment into the receptacle.</p> <p style="text-align: right; font-size: small;">008_051514</p>

	 <b>DANGER</b>
	<p>Improper installation, adjustment, alteration, service, or maintenance can cause property damage, injury, or death. Any alterations to this equipment will void the warranty and may cause a dangerous condition. This appliance is not intended to be operated by means of an external timer or separate remote-control system. NEVER make alterations to this equipment. Read the Installation, Operating, and Maintenance Instructions thoroughly before installing, servicing, or operating this equipment.</p> <p style="text-align: right; font-size: small;">014_020416</p>



	 <b>WARNING</b>
	<p>To avoid burns, DO NOT touch heated surfaces.                  DO NOT place or leave objects in contact with heated surfaces.</p> <p style="text-align: right; font-size: small;">009_092414</p>


	 <b>WARNING</b>
	<p>ALWAYS wear safety glasses when servicing this equipment.</p> <p style="text-align: right; font-size: small;">010_010914</p>

	 <b>WARNING</b>
	<p>No user serviceable parts inside. Refer servicing to qualified service personnel.</p> <p style="text-align: right; font-size: small;">011_051514</p>

	 <b>WARNING</b>
	<p>Read and understand operator's manual and all other safety instructions before using this equipment. To order copies of the operator's manual go to <a href="http://gmpopcorn.com">gmpopcorn.com</a> or write to Gold Medal Products Co., 10700 Medallion Drive, Cincinnati, OH 45241 USA 1-(800)-543-0862</p> <p style="text-align: right; font-size: small;">022_060215</p>



	 <b>WARNING</b>
	DO NOT allow direct contact of this equipment by the public when used in food service locations. Only personnel trained and experienced in the equipment operation may operate this equipment. Carefully read all instructions before operation. <span style="float: right;">012_010914</span>

	 <b>WARNING</b>
	This machine is NOT to be operated by minors. <span style="float: right;">007_010914</span>

**Note:** Improvements are always being made to Gold Medal’s equipment. This information may not be the latest available for your purposes. It is critical that you call Gold Medal’s Technical Service Department at 1-800-543-0862 for any questions about your machine operations, replacement parts, or any service questions. (Gold Medal Products Co. does not assume any liability for injury due to careless handling and/or reckless operation of this equipment.) General images may be used in manual for reference only.



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# INSTALLATION INSTRUCTIONS

## Inspection of Shipment

After unpacking, check thoroughly for any damage which may have occurred in transit. Claims should be filed immediately with the transportation company. The warranty does not cover damage that occurs in transit, or damage caused by abuse, or consequential damage due to the operation of this machine, since it is beyond our control (reference warranty in back of manual).

## Manual

Read and understand the operator's manual and all other safety instructions before using this equipment. To order copies of the operator's manual go to [gmpopcorn.com](http://gmpopcorn.com) or write to Gold Medal Products Co., 10700 Medallion Drive, Cincinnati, OH 45241 USA 1-(800)-543-0862.

## Model Description

**2016:** Pop-A-Lot Staging Cabinet with white molded dome, LED lighting, and a heated corn pan crisper.

**2025:** Citation Staging Cabinet with white molded dome, LED lighting, and a forced air popcorn crisper.

**2025ST:** Citation Staging Cabinet with stainless steel dome, LED lighting, and a forced air popcorn crisper.

## Setup

This unit has been tested at the factory.



1. Remove all packaging and tape prior to operation.
2. Place unit on a sturdy, level base for use.
3. The door knobs are shipped facing the inside of the machine. Re-adjust knobs to face the outside of the machine.
4. After setup, the unit should be cleaned prior to use (see Care and Cleaning section).



## Electrical Requirements

The following power supply must be provided (reference unit Data Plate for Wattage requirement):

**120 V~, 60 Hz**

	 <b>DANGER</b>
	<p>Machine must be properly grounded to prevent electrical shock to personnel. Failure to do so could result in serious injury, or death.                  DO NOT immerse any part of this equipment in water.                  DO NOT use excessive water when cleaning.                  Keep cord and plug off the ground and away from moisture.                  Always unplug the equipment before cleaning or servicing.                  Make sure all machine switches are in the OFF position before plugging the equipment into the receptacle.</p> <p style="text-align: right; font-size: small;">008_051514</p>

A certified electrician must furnish sufficient power for proper machine operation and install any supplied receptacle (reference unit Data Plate for model specific Volts AC, Hertz, and Wattage requirements). We recommend this equipment be on a dedicated and protected circuit. Failure to wire properly will void the warranty and may result in damage to the machine. It is Gold Medal Products Co.'s recommendation that this machine be plugged directly into a wall outlet. The use of extension cords is not recommended due to safety concerns, and may cause sacrificed and/or reduced performance. Make sure cord is located to prevent a trip hazard or unit upset.

## Before You Plug In Machine

1. Make sure all machine switches are in the OFF position before plugging the equipment into the receptacle.
2. Make sure the wall outlet can accept the grounded plugs (where applicable) on the power supply cord.
3. The wall outlet must have the proper polarity. If in doubt, have a competent electrician inspect the outlet and correct if necessary.
4. DO NOT use a grounded to un-grounded receptacle adapter (where applicable).
5. Install the unit in a level position.

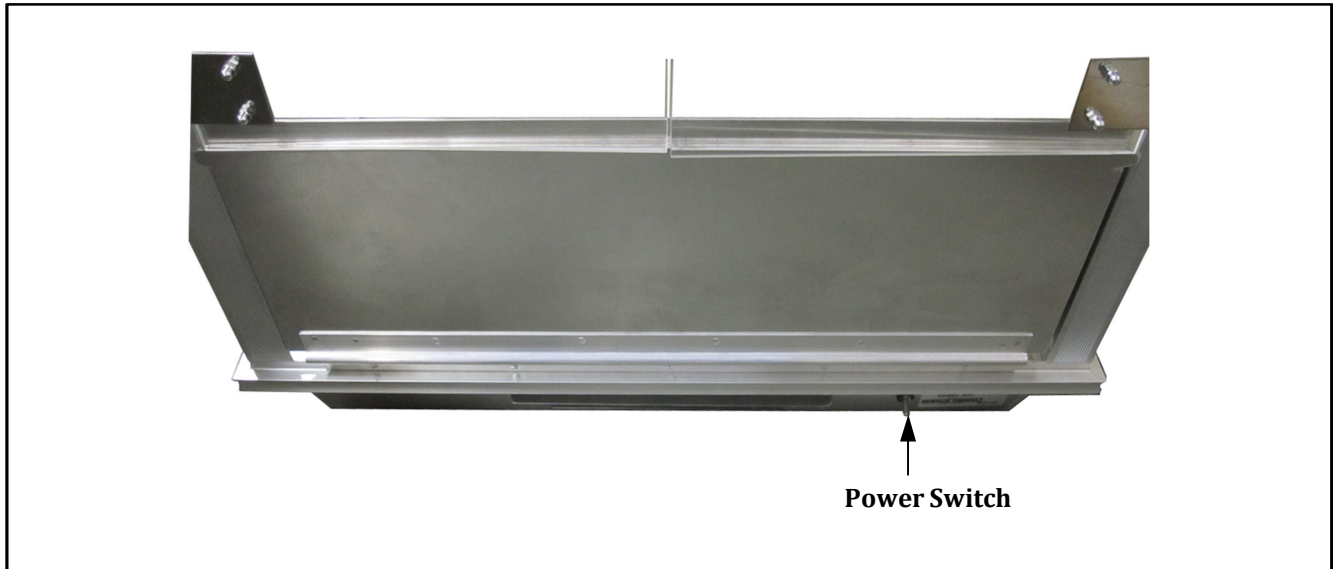
	 <b>CAUTION</b>
	<p>If the supply cord is damaged, it must be replaced by Gold Medal Products Co., its service agent or similarly qualified persons in order to avoid a hazard.</p> <p style="text-align: right; font-size: small;">039_080614</p>

# OPERATING INSTRUCTIONS

## Controls and Their Functions

### POWER SWITCH

Two position, ON-OFF toggle switch, provides power to the crisper system and to the cabinet lighting and sign.




## Operating Instructions

Follow the instructions below to operate the Staging Cabinet:

1. Turn the Power Switch ON approximately 30 minutes prior to use for optimal pre-warming of cabinet and to turn on the lighting and sign.
2. Once preheated, place popcorn in cabinet for use.

## Care and Cleaning

	<b>⚠ DANGER</b>
	<p>Machine must be properly grounded to prevent electrical shock to personnel. <b>DO NOT immerse in water.</b> DO NOT clean appliance with a water jet. Always unplug the equipment before cleaning or servicing.</p> <p style="text-align: right;">025_111616</p>

	<b>⚠ WARNING</b>
	<p>To avoid burns, DO NOT touch heated surfaces. DO NOT place or leave objects in contact with heated surfaces.</p> <p style="text-align: right;">009_092414</p>



Good sanitation practice demands that all food preparation equipment be cleaned regularly (only use non-toxic, food grade cleaners). A clean looking, well-kept machine is one of the best ways of advertising your product.



Follow the directions below to clean the unit each day after use.


1. Turn machine OFF, unplug unit and allow it to cool before attempting to clean.
2. Remove any remaining popcorn.
3. Remove all pans/accessories and take them to the sink to clean with soap and water, then rinse and dry.
4. Clean under corn pan to remove all popcorn bits and seeds with a vacuum as needed, then wipe the area with a clean dry cloth to remove any excess grease.
5. Clean area above the corn pan using a clean, SLIGHTLY damp cloth and wipe any excess grease from glass and cabinet.
6. Wipe stainless steel parts clean using a clean cloth and stainless steel cleaner, such as Gold Medal Watchdog Stainless Cleaner (Item No. 2088).  
**DO NOT** use oven cleaners or abrasive materials as they will damage parts of machine.
7. Clean glass panels with glass cleaner. Gold Medal Watchdog Glass Cleaner (Item No. 2588) is recommended.  
Ammonia cleaners will damage plastic doors/panels. Only use a non-ammonia cleaner, such as Gold Medal Watchdog Glass Cleaner (Item No. 2588).
8. Reinstall the clean and dry pans/accessories.





# MAINTENANCE INSTRUCTIONS

	 <b>DANGER</b>
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	 <b>DANGER</b>
	<p>Improper installation, adjustment, alteration, service, or maintenance can cause property damage, injury, or death. Any alterations to this equipment will void the warranty and may cause a dangerous condition. This appliance is not intended to be operated by means of an external timer or separate remote-control system. NEVER make alterations to this equipment. Read the Installation, Operating, and Maintenance Instructions thoroughly before installing, servicing, or operating this equipment.</p> <p style="text-align: right; font-size: small;">014_020416</p>

	 <b>WARNING</b>
	<p>No user serviceable parts inside. Refer servicing to qualified service personnel.</p> <p style="text-align: right; font-size: small;">011_051514</p>

	 <b>CAUTION</b>
	<p>THE FOLLOWING SECTIONS OF THIS MANUAL ARE INTENDED ONLY FOR QUALIFIED SERVICE PERSONNEL WHO ARE FAMILIAR WITH ELECTRICAL EQUIPMENT. THESE ARE NOT INTENDED FOR THE OPERATOR.</p> <p style="text-align: right; font-size: small;">027_010914</p>



## ORDERING SPARE PARTS

1. Identify the needed part by checking it against the photos, illustrations, and/or parts list. (General images may be used in manual for reference only.)
2. Use only approved replacement parts when servicing this unit.
3. When ordering, please include part number, part name, and quantity needed.
4. Please include your model number, serial number, and date of manufacture (located on the machine nameplate/data plate) with your order.
5. Address all parts orders to Parts Department, Gold Medal Products Co., 10700 Medallion Drive, Cincinnati, Ohio 45241-4807

or place orders by phone or online:

Phone: (800) 543-0862  
(513) 769-7676

Fax: (800) 542-1496  
(513) 769-8500

E-mail: [info@gmpopcorn.com](mailto:info@gmpopcorn.com)  
Web Page: [gmpopcorn.com](http://gmpopcorn.com)

### Replacing Broken Glass

Broken glass panels can be easily replaced. Gold Medal Products Co. does not ship glass. It can be obtained from a local glass shop, always purchase tempered glass.

#### GLASS DIMENSIONS (Height x Width x Thickness)

Model	Front Glass	Side Glass
2016, 2025	24.188 x 24.188 x .125	24.188 x 16.75 x .125
2025ST	28.188 x 22.938 x .125	28.188 x 15.5 x .125

1. Turn machine OFF, unplug unit and allow it to cool before attempting to replace glass.
2. Carefully remove all loose pieces of broken glass.
3. Lift out the corn pan (bottom pan).
4. Locate the Glass Retainer Strips on each corner post holding in the glass panel, and remove the screws to unfasten the retainers.
5. Carefully remove the rest of the broken glass.
6. Remove all rigid glass channels from around the glass to be replaced, set channels aside for reuse.
7. Apply decals (if desired) to new glass panel.
8. Slide rigid glass channels over the exposed sides and bottom of new glass panel.
9. Fasten new glass panel in machine with existing glass strips and screws.
10. Reinstall corn pan (bottom pan).



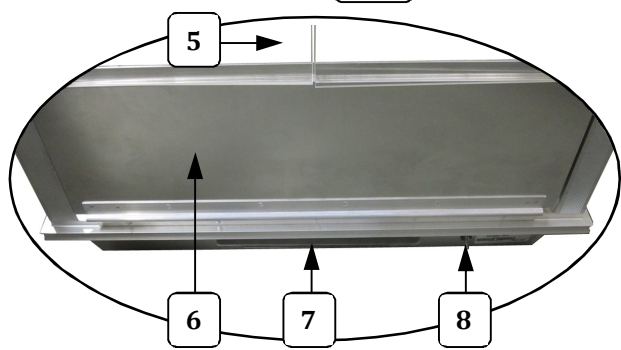
# Cabinet Assembly

Model 2016 shown (Model 2025ST has a Stainless Steel Dome).



For Glass, see Replacing Glass section.

3\*, 4 \*Power Supply Cord and Strain Relief



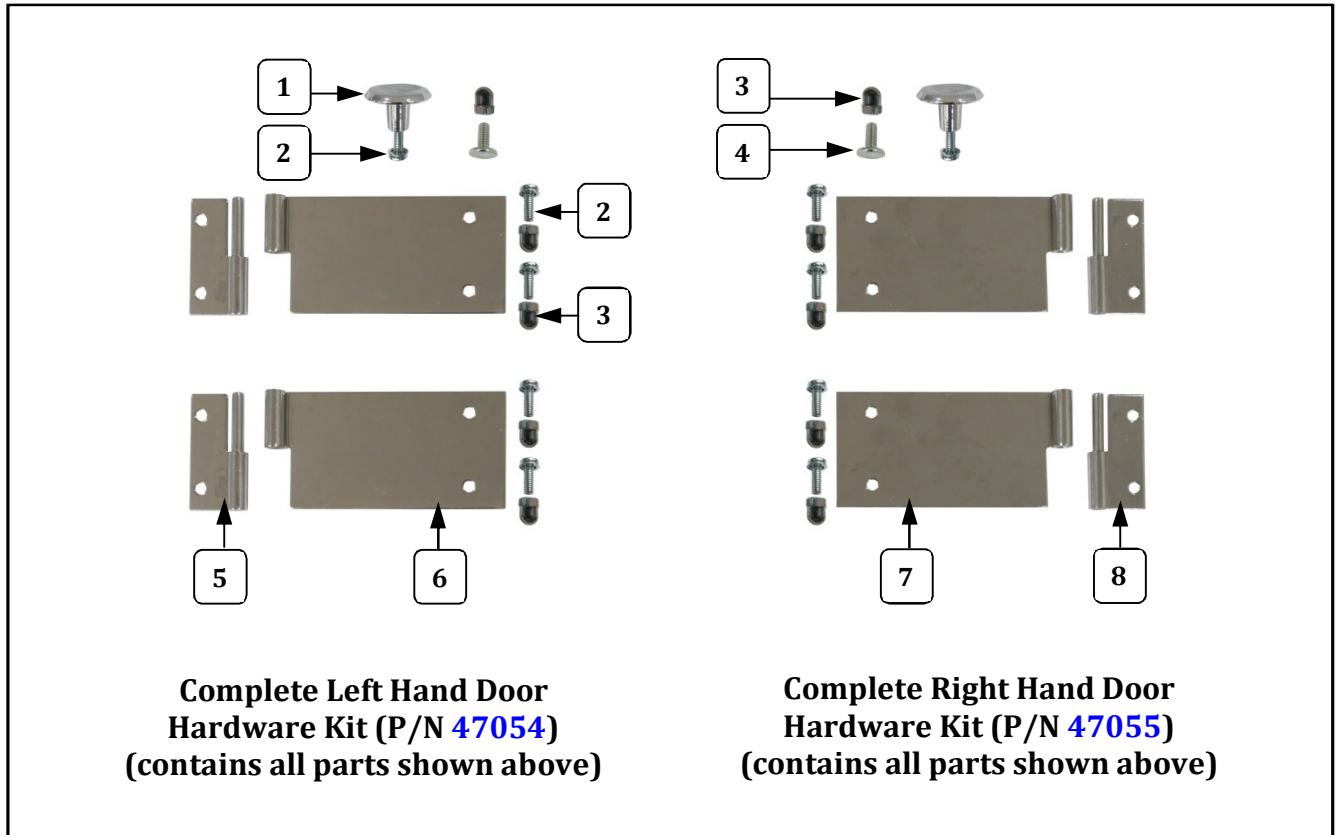
**\*CAUTION:** If supply cord is damaged, it must be replaced by Gold Medal Products Co., its service agent, or similarly qualified persons in order to avoid a hazard.

See next page for Door Hardware parts breakdown.

Item	Part Description	Part Number	
		2016, 2025	2025ST
1	DOME	77001	41811
2	GLIDE (4 required)	47328	47328
3*	POWER SUPPLY CORD 15 AMP	22038	22038
4	STRAIN RELIEF SR-6P3-4	76026	76026
5	DOOR	77058	47600
6	DROP PANEL	54015	47321
7	OLD MAID PAN	47336	47336
8	SWITCH, TOGGLE DPST	47201	47201



## Door Hardware Kits – Individual Component Breakdown



Item	Part Description	Part Number	
		47054	47055
1	DOOR KNOB	41013	41013
2	8-32 X 1/2 SCREWS PH PAN W/SEMS	47124	47124
3	ACORN NUT #8-32	47702	47702
4	TEE BOLT	75267	75267
5	MALE HINGE SHORT LEFT	41349	
6	FEMALE HINGE LONG LEFT	41352	
7	FEMALE HINGE LONG RIGHT		41351
8	MALE HINGE SHORT RIGHT		41350



## LED Lighting - Lighted Sign Assembly – Molded Dome

**Model 2025ST Sign (PN 111873)**  
Unit has a Stainless Steel Dome and uses two LED Strips (PN 55379).

**Complete LED Light Assembly**

**LED Light Assembly - Front View**

**LED Light Assembly - Rear View**

**Molded Recept. (not shown)**

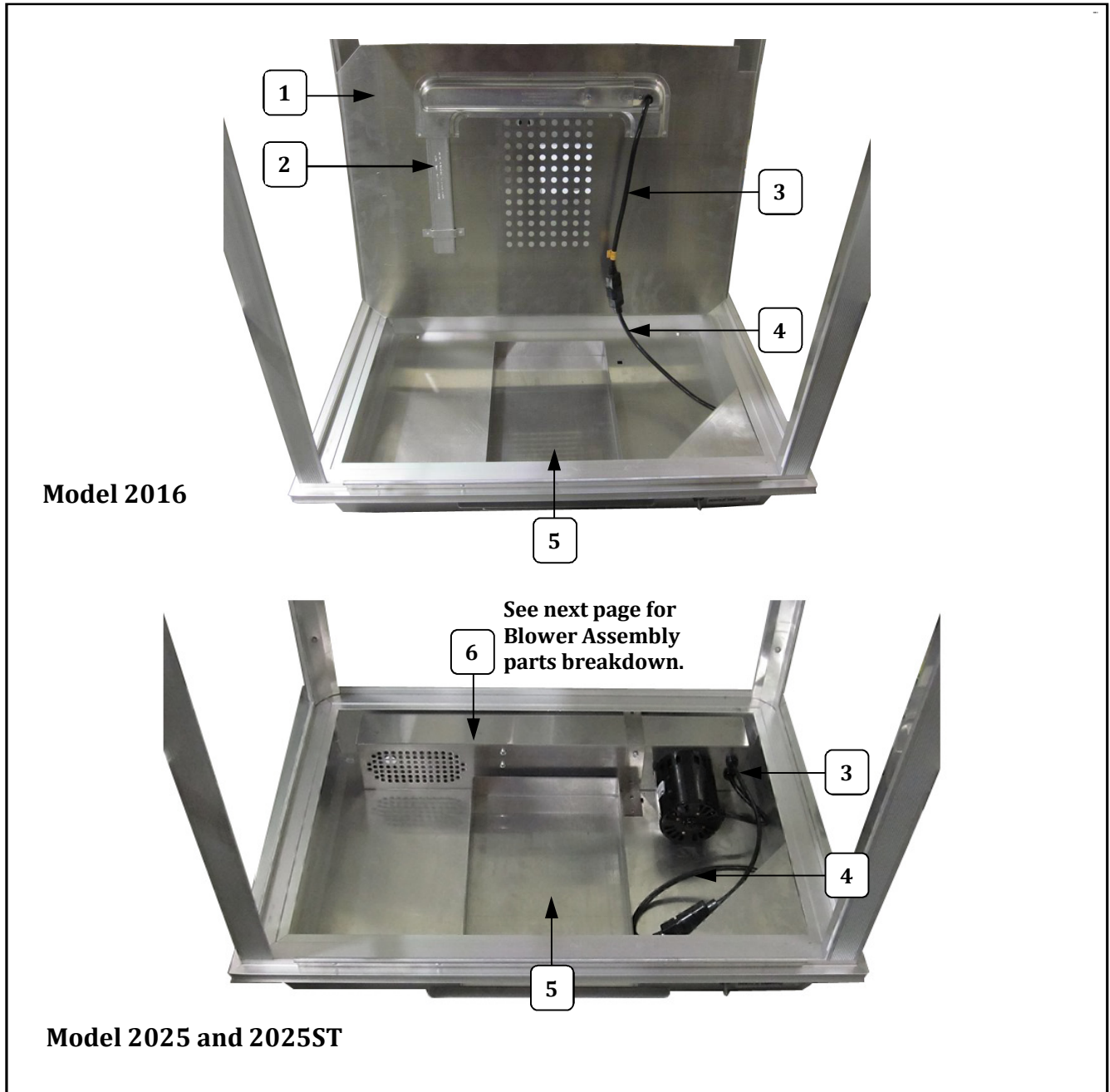
**LED Light for Cabinet**

General images shown for parts reference only.

Item	Part Description	Part Number
1	5/16-18 X 5/8 PH TR (fastens dome)	46638
2	5/16 FLAT WASHER (fastens dome)	74134
3	DOME SPACER	54014
4	20" X 28" MOLDED DOME	77001
5	LED LIGHT ASSEMBLY	77040
6	LED MOUNTING	55475
7	8-32 X 3/8 PH PAN (fastens LED strip)	42227
8	HEX NUT #8-32 STAINLESS (fastens LED Strip)	89129
9	LED STRIP COOL WHITE	55379
10	.500 IN SNAP BUSHING	47236
11	1/4-20 X 1/2 HEX HD (fastens LED mount.)	14821
12	FENDER WASHER (fastens LED mount.)	82101
13	1/4-20 SERRATED NUT (fastens LED mount.)	46311
14	MOLDED PLUG	47726
15	MOLDED RECEPTACLE, WARMER	47727
16	POWER SUPPLY 24VDC 60W	55586
	60W POWER SUPPLY BRACKET (not shown)	55624
17	6-32 X 3/8 PHIL PAN (fastens power supply)	39000
18	6-32 NUT (fastens power supply)	14221
19	LED REPLACEMENT NO PLATE	100544



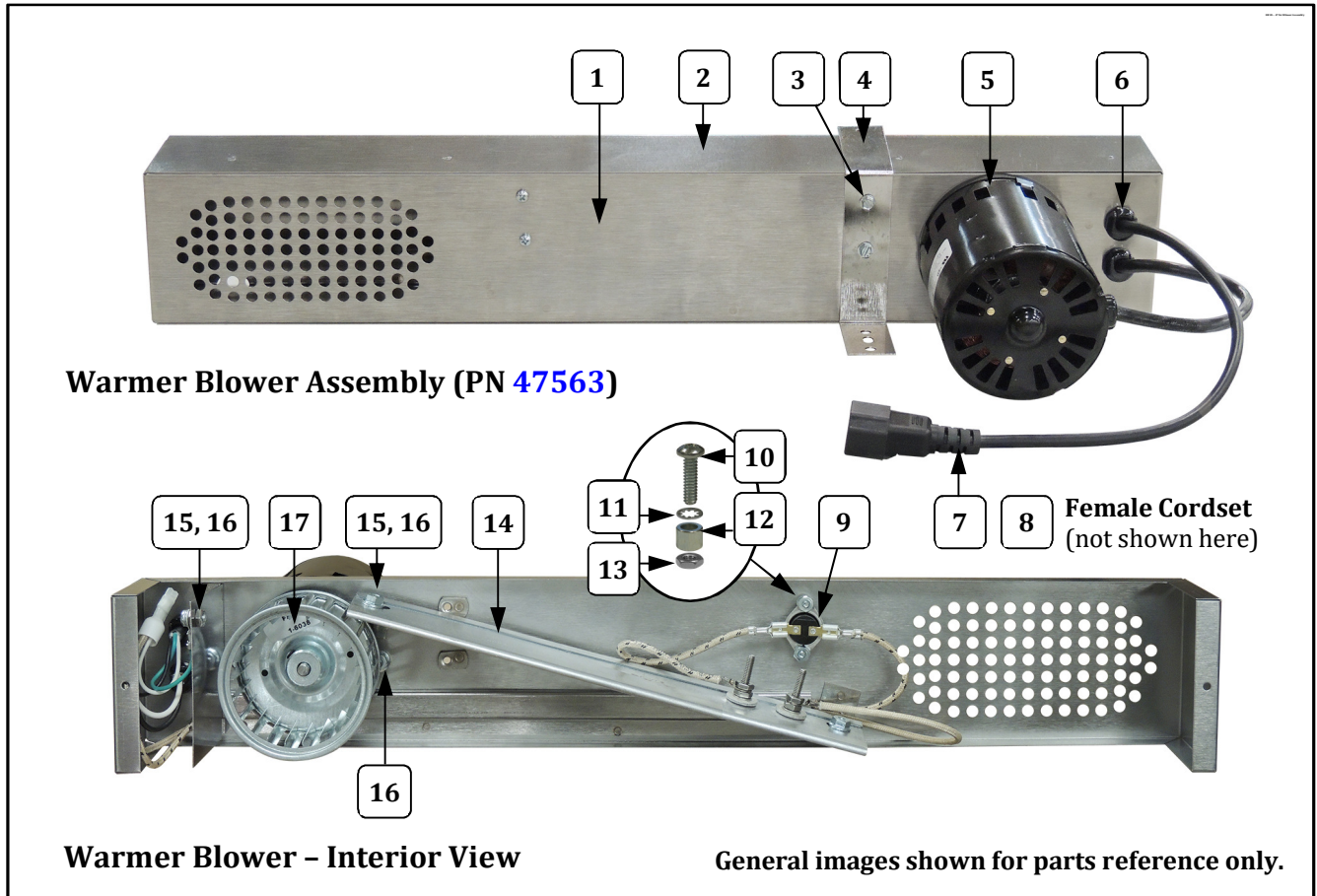
## Cabinet Interior



Item	Part Description	Part Number	
		2016	2025, 2025ST
1	CORN PAN ASSY 120V (assy. includes element)	47598	
	CORN PAN		47736
2	HEAT ELEMENT 115V, 75W	44026	
3	MALE CORDSET	61020	61020
4	FEMALE CORDSET	61021	61021
5	OLD MAID PAN	47336	47336
6	WARMER BLOWER ASSY 120V		47563



# Warmer Blower Assembly



Item	Part Description	Part Number
		<b>47563</b>
1	WARMER CHASSIS ASSY	47545
2	TUNNEL COVER WELD ASSY	47542
3	8-32 X 3/8 SLT. HWH M/S	42044
4	TOP MOUNTING ANGLE	47985
5	MOTOR, WARMER	47356
6	STRAIN RELIEF SR-6P-4	44073
7	MALE CORDSET	61020
8	FEMALE CORDSET	61021
9	THERMOSTAT WARMER 190F	47385
10	6-32 X 1/2 PHIL PAN M/S	42237
11	#6 INT. TOOTH L/W 410SS	39001
12	SPACER,#10 ID	47264
13	6-32 HEX NUT ZINC PLATED	38005
14	HEAT ELEMENT 120V 400W	47355
15	8-32 X 3/8 PH PAN W/SEMS	42227
16	8-32 SERRATED FLANGE NUT	61151
17	BLOWER WHEEL	41113





## WARRANTY

Gold Medal Products Co. warrants to the original purchaser each item of its manufacture to be free of defects in workmanship and material under normal use and service. Gold Medal Products Co.'s obligation under this warranty is limited solely to repairing or replacing parts, f.o.b. Cincinnati, Ohio, which in its judgment are defective in workmanship or material and which are returned, freight prepaid, to its Cincinnati, Ohio factory or other designated point. Except for "Perishable Parts" on specific machines, the above warranty applies for a period of two (2) years from the date of original sale to the original purchaser of equipment when recommended operating instructions and maintenance procedures have been followed. These are packed with the machine. Parts warranty is two (2) years, labor is six (6) months.

THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, AND OF ALL OTHER OBLIGATIONS OR LIABILITIES ON OUR PART, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF. In no event shall Gold Medal Products Co. be liable for special, incidental or consequential damages. No claim under this warranty will be honored if the equipment covered has been misused, neglected, damaged in transit, or has been tampered with or changed in any way. No claim under this warranty shall be honored in the event that components in the unit at the time of the claim were not supplied or approved by Gold Medal Products Co. This warranty is effective only when electrical items have been properly attached to city utility lines only at proper voltages. This warranty is not transferable without the written consent of Gold Medal Products Co.

The term "Original Purchaser" as used in this warranty shall be deemed to mean that person, firm, association, or corporation who was billed by the GOLD MEDAL PRODUCTS CO., or their authorized distributor for the equipment.

THIS WARRANTY HAS NO EFFECT AND IS VOID UNLESS THE ORIGINAL PURCHASER FIRST CALLS GOLD MEDAL PRODUCTS CO. AT 1-800-543-0862 TO DISCUSS WITH OUR SERVICE REPRESENTATIVE THE EQUIPMENT PROBLEM, AND, IF NECESSARY, FOR INSTRUCTIONS CONCERNING THE REPAIR OR REPLACEMENT OF PARTS.

*NOTE: This equipment is manufactured and sold for commercial use only.*



**GOLD MEDAL<sup>®</sup> PRODUCTS CO.**

10700 Medallion Drive, Cincinnati, Ohio 45241-4807 USA

[gmpopcorn.com](http://gmpopcorn.com)

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